

Section II

Girls Lacrosse

2010

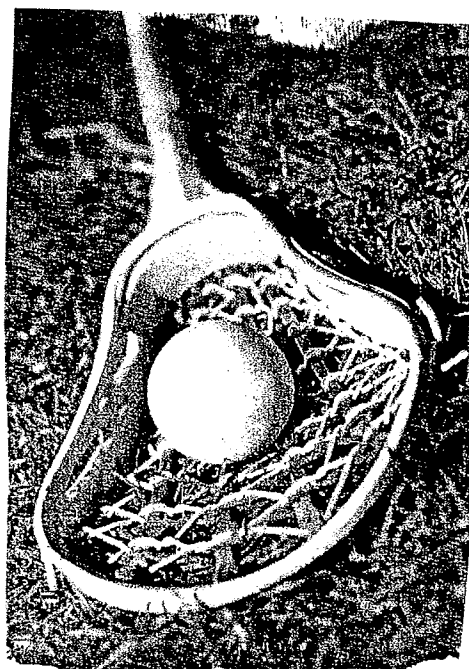


TABLE OF CONTENTS

Section 2 Lacrosse Committee	2
Section 2 Classification	3
2009 Post Season Tournament Dates	4
NYSPHSAA Notification of Moving Up In Class	5
NYSPHSAA Letter of Intent	6
Procedures for Sectionals	7
Report of Scores	8
Team Roster	9
Officials for Sectional Sheet	10
Sites, Duties of Site Chairperson	11
Postponements, General Guidelines, Team responsibilities	12
Thunder & Lightning Rule	13
Tie Breaking Procedure	13
Protests	14
Publicity	15
Sportsmanship	16
Section II Sportsmanship Policy	17-19
Player/Coach Ejection Policy and form	20
Financial Report, Tax Exempt, Expense Claim forms	21-24
Code of Conduct	25-26
Transportation Manifest	27-28

Section II Girls Lacrosse Committee

Liz Parry Section II Chairperson

Emma Willard School (w) 833-1366
285 Pawling Avenue (h) 274-4614
Troy, NY 12180 (c) 928-7006
eparry@emmawillard.org (fax) 833-1821

Denise Benton CDWLL Rep.

Johnstown High School
2 Wright Drive (w) 725-0406
Johnstown, NY 12095 (c) 774-6147
Denise.benton@cc-fmc.org
Realitycheckfc@hotmail.com

Pete Melito Suburban Council Rep

Niskayuna High School (w) 382-2511
1626 Balltown Rd (c) 461-8435
Niskayuna, NY 12309
Pmelito@niskyschools.org

Officials

Lisa Volland ABOWLO Chairperson (c) 859-4681
2033 Rowley Rd
Malta, NY 12020
LVolland@nycap.rr.com

Mara Wager Assignor (h) 439-8682
8 Werner Avenue
Delmar, NY 12054
mara_97@hotmail.com

Cheryl Silverman Rules Interpreter (h) 877-5857
Csilver1@nycap.rr.com (c) 469-8762

Section II- 2010 Classifications

Class A (1134 & up)

Shenendehowa (2323)
Schenectady (2303)
Saratoga (1690)
Shaker (1520)
Guilderland (1466)
Colonie (1444)
Bethlehem (1242)
Columbia (1178)

Class B (1133-750)

Ballston Spa (1111)
Niskayuna(1044)
Queensbury (952)
Burnt Hills (865)
Averill Park (809)
South Glens Falls (775)

Class C (749 & down)

Scotia-Glenville (710)
Glens Falls (647)
Johnstown (512)
Cohoes (503)
Emma Willard (442)
Schuylerville (423)
Holy Names (376)
Albany Academy (285)
Greenwich (249)

Important Dates to Remember

Monday, March 1st.	First day of season – Suburban Council opted to start March 8 th . Letter to move up in classification to Secretary of Section 2 and Liz Parry.
Monday, May 3rd.	Letter of Intent (send to Liz Parry)
Thursday, May 13 th .	Email or fax league results and rosters to either League Reps or Liz Parry. Email Official preferred/non-preferred list to Liz Parry
Friday, May 14 th .	Sectional Seeding & Seeding Notification
Saturday, May 15 th	Class C Play-In Game 11am
Monday, May 17 th	Class B & C Quarter-finals 4:15pm
Tuesday, May 18 th .	Class A Quarter-finals 4:15pm
Wednesday, May 19 th	Class B & C Semi-finals. 4:15pm
Thursday, May 20th	Class A Semi-finals 4:15pm
Friday, May 21 st	Rain Date 4:15pm
Monday May 24 th	Rain Date 4:15pm
Wednesday, May 26 th	Sectional Finals for all Classes (Tentative site and times) SUNY Albany 3:30 pm- B, 5:30 pm- C, 7:30 pm- A
Thursday, May 27th	Rain Date
Friday, May 28 th	National Girls Tournament/Officials Rating NCAA D1 Semi-finals and Finals -Baltimore
Wednesday, June 2nd	Section 9 @ 1 at Fox Lane HS. 3- A/5 B /7 C
Saturday, June 5 th	Regional Championship Winner of 1/9 @ Section 2 SUNY Albany 4pm A/ 6pm B/ 8pm C Rain Date: June 7th 3pm A/ 5pm B/ 7pm C
Thursday, June 10th.	State Tournament Banquet
Friday, June 11 th	State Tournament- Semifinals @ Cortland & TC3 9:30am C, Noon A, 2:30 pm B
Saturday, June 12 th	Finals @ SUNY Cortland. 9:30am C, Noon A , 2:30pm B

NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION, INC.

NOTIFICATION OF MOVING UP IN CLASS

This form must be properly completed and signed by all parties, and submitted to the respective Sport Coordinator with a copy to Section 2 Secretary prior to the start of the first practice.

Date _____

Name of School _____

Name of Sport _____

Moving From Class _____ to Class _____

Year of Sport Season _____

SIGNATURES

Superintendent _____

Principal _____

Athletic Director _____

Coach _____

**SECTION II – N.Y.S.P.H.S.A.A. – LETTER OF INTENT
TO PARTICIPATE IN POST SEASON ACTIVITIES**

SCHOOL YEAR _____

NAME AND ADDRESS OF SCHOOL _____

CLASS _____

ZIP _____

SCHOOL PHONE _____

INTENT TO PARTICIPATE IN _____

(BOYS)

(GIRLS)

(SPORT-SEC.II)

TOURNAMENT _____

THIS FORM MUST BE RETURNED TO THE SECTION II COORDINATOR OF THE SPORT INVOLVED NO LATER THAN THE DATE LISTED IN THE CURRENT SECTION II DIRECTORY. (ADDRESSES OF THE COORDINATORS ARE ALSO FOUND IN THE DIRECTORY)

FAILURE TO RETURN THIS FORM BY THE SPECIFIED DATE WILL RESULT IN DENIAL OF PARTICIPATION IN SECTIONAL PLAY.

RETURN OF THIS FORM IMPLIES THAT YOU WILL PARTICIPATE IN THE SECTION II TOURNAMENT, REGIONAL TOURNAMENT AND NEW YORK STATE TOURNAMENT (INTERSECTIONALS) UNTIL ELIMINATED OR TO CONCLUSION. A SCHOOL MAY, HOWEVER, RESCIND ITS DECISION TO PARTICIPATE IF THE PRINCIPAL OR ATHLETIC DIRECTOR OF THE SCHOOL INVOLVED NOTIFIES THE SECTION II SPORTS COORDINATOR PRIOR TO THE SEEDING MEETING FOR THE SECTION II TOURNAMENT IN THE SPORT OR 48 HOURS PRIOR TO COMPETITION IN AN UNSEEDED TOURNAMENT.

SHOULD A SCHOOL WITHDRAW FROM A SECTION II TOURNAMENT WITHIN 48 HOURS OF AN UNSEEDED TOURNAMENT OR AFTER THE SEEDING MEETING IN A SEEDED TOURNAMENT (UNLESS EXTENUATING CIRCUMSTANCES CAN BE DEMONSTRATED SUCH AS: TEAM TRAINING RULE VIOLATIONS, TEAM ILLNESS, ACT OF GOD OR OTHER EMERGENCY) THE SCHOOL INVOLVED WILL BE FINED \$250.00, PAYABLE TO SECTION II FOR THE FIRST OFFENSE. FOR A SECOND OFFENSE (OR FAILURE TO PAY THE FINE), A SCHOOL WILL BE INELIGIBLE TO PARTICIPATE IN THE SECTIONALS IN THE SPORT IN QUESTION FOR THE FOLLOWING YEAR.

ALL OF THE SIGNATURES REQUESTED BELOW MUST BE INCLUDED:

COACH _____

HOME PHONE _____

ATHLETIC DIR. _____

HOME PHONE _____

H.S. PRINCIPAL _____

HOME PHONE _____

SUPERINTENDENT _____

HOME PHONE _____

****DOES YOUR SCHOOL HAVE SPECIFIC RULES GOVERNING THE ENTERING OF POST-SEASON COMPETITION?**

YES

NO

IF YES, PLEASE EXPLAIN ON THE BACK OF THIS SHEET.

PROCEDURE FOR ENTERING SECTIONAL COMPETITION

Dates/Conflicts

- Please take careful note of the Post Season dates and times
- If your school anticipates any conflict, do not submit a Letter of Intent.
- Please note the late withdrawal policy on the Letter of Intent form.

1. Letter of Intent must be on file by Monday, **May 3rd.**

Please send to: Liz Parry, Emma Willard School, 285 Pawling Ave, Troy NY 12180 or fax 833-1821

2. Any school wishing to move up in classification for SECTIONALS must notify the Secretary of Section II and Liz Parry by March 1st. **This is a one-year commitment.** The Following individuals must sign the letter: Chief School Officer, Principal and the Athletic Director.

3. NYSPHSAA Handbook, p.101 #25 Representation

4. **All games must be completed by Friday, May 14 in order to be considered for sectional seeding.**

In order to help seed the teams, **schools must submit the Tournament Seeding Form by Thursday, May 13 to their league reps or to Liz Parry:**

5. **The general formula used for seeding purposes:**

League games won x 3 divided by league games played.

The Section 2 Lacrosse committee reserves the right to use discretionary seeding whenever it is deemed necessary.

If a tie exists the following procedure will be used to determine placement.

1. Winner of the regular season Head to Head games.
2. Point differential between the two teams' head-to-head contests.
3. Best record of each team vs 1st place, 2nd place, etc., until the tie is broken.
4. Non-league games will be considered if the committee deems necessary to determine seed.
5. Coin flip- "Heads" will be given to the alphabetically first team in the tie.

If your forms are **NOT** received by the chairperson or your league rep at the time of the seeding meeting, your team **CANNOT** be considered for participation in the post-season tournament. If we receive nothing from you, the committee will assume you are **NOT** planning to participate in the tournament.

Please keep a copy of all your forms, including your athlete's code of conduct.

Officials for Sectionals

Coach	SCHOOL	Class	Date
-------	--------	-------	------

Please list officials in the order of your preference.

PREFERRED

NON-PREFERRED

#1 _____	#1 _____
----------	----------

#2 _____	#2 _____
----------	----------

#3 _____	#3 _____
----------	----------

#4 _____

#5 _____

#6 _____

- Officials that you have rejected for the season will be as well for post-season. It is unnecessary to add them to your Non-Preferred List.

Please fax or email this form to Liz Parry by **Thursday, May 13, 2010**

Site for Sectional Games

1. All sites will be determined by the lacrosse committee.
2. All quarter-final and semi-final rounds will be played at the school with the higher seed.
3. Final games will be played at a Neutral Site.
4. **If a field is non-regulation or unplayable for the tournament, the game will be held at the opposite site.**
 - When determining your field for play, please be reminded decisions must be made for both teams involved. Safety is our main concern. **If you must forfeit a home field for the sake of safety and fairness to both teams, don't hesitate.**
 - Your field should be prepared for a regulation game 1 hour prior to game time.
5. If a school decides to play a preliminary, quarterfinal and semifinal round game at a different time than stated, please be reminded that decisions must be agreed upon by both teams involved. Please let the Sectional coordinator know of the time change.
6. The Athletic Department of the host site shall be responsible for the control of the sectional contest. All necessary paper work is included in this handbook.

Duties of Site Chairperson

The Site chairperson must be someone other than the Host schools' lacrosse coach. This person is responsible for the following:

1. Provide an appropriate playing field and conditions
 - A. Benches for both teams opposite spectators
 - B. Fields lined
 - C. Goal cages ready, nets tight, holes repaired
 - D. Cones for substitution area
 - E. Score table and 4 chairs
 - F. Access to a telephone
 - G. Emergency information for ambulance & police
 - H. AED
2. Supervise Ticket Sales
 - A. Prices \$3.00 Prelims, quarters, \$6.00 semis and finals
 - B. "Pass the hat" if ticket sales are not possible.
 - C. Free entry to all participating players, coaches and managers.
 - D. Section 2 lifetime and sport coordinators passes are honored.
 - E. Try to enlist adult volunteers to assist with the sectional duties. Pay rates if volunteers are unavailable are listed in handbook.
 - F. Semi-finals and Finals must be a gate Admissions

3. Provide, complete and submit all necessary forms.

- A. Officials vouchers (Sect. 2 Expense claim form)
- B. Sectional Financial Form
- C. Check for ticket sales (Payable to Section 2-Girls lacrosse)
- D. For Sectionals, mail all of the above to :

Roger Seward, Section 2 Treasurer
Amsterdam City Schools
11 Liberty St
Amsterdam, NY 12010

For Regional and States mail to:

Fred Gula
14 Hite Court
Schenectady, NY 12303

4. Contact the Girls lacrosse coordinator regarding any unusual occurrences:

- A. Ejection of player
- B. Problems not resolved satisfactorily at contest site
- C. Any type of postponement
- D. When in doubt of anything, call Liz Parry (w) 833-1366 (h) 274-4614 (c) 928-7006

Postponement

- Site chairperson should notify the teams involved at least two hours prior to the game.
- Site chairperson should notify the Section 2 Coordinator- Liz Parry
- The officials shall be in charge once the game has begun.

General Guidelines

1. US Lacrosse Rules endorsed by the NFSHSA.
2. Each team will be allowed 30 team players and 7 bench personnel.
3. For Post Sectionals each team MUST provide a female chaperone (if the coaching staff is all male).

Athletes should be supervised at all times.

Uniform and Home Team

- The higher seeded team will wear light tops and will be known as the home team.
-

Team Responsibilities

- Bring 2 new game balls to each Sectional game.
- Supply an experienced timer and scorer and a timing device.
- Inform fans of the ticket charge at all games: \$3 for prelim/quarters/ \$6 for semis and finals.

Thunder and Lightning Rule

Thunder and lightening necessitates that contests be suspended. The occurrence of thunder and/or lightning is not subject to interpretation or discussion.

With your site administrator, set up a plan for shelter prior to any play.

When thunder is heard and/or when lightning is seen; the following procedures should be adhered to:

1. Suspend play and direct participants to go to shelter; a building normally occupied by the public or if a building is unavailable participants should go inside a vehicle with a metal top (e.g. bus, van, car)
2. Do not permit people to stand under or near a tree; and have all stay away from poles, antennas, towers, and underground watering systems.
3. After thunder and/or lightening have left the area, **wait approximately 30 minutes after the last boom or strike before resuming play or competition.**
4. If lightning continues after 30 minutes, and play is not resumed, then the rules of that particular sport shall determine whether the contest is official or must be resumed at a later date.

During the season, a game is considered complete when 80% of playing time has elapsed. If a suspended game is one in which less than 80% of playing time has elapsed it should be replayed on another day and played from the beginning. An interrupted game continued on the same day shall be restarted from its point of interruption. All Post Season games (Sectionals/Regionals and States) are complete when 100% of playing time has elapsed.

Tie breaking

The tie breaking procedure to be used during regular season as well as during ALL Post Season play will consist of:

- 5 minute rest between regulation period and OT. Home team will “call” the coin toss. There is no time-out during overtime play.
- 6 minutes (two 3-minute periods) of stop clock will be played. The clock will be stopped after 3 minutes of play in order for teams to switch ends with no delay for coaching. The game will be restarted by a center draw. The team which is ahead at the end of 6 minutes wins the game.
- If the teams are still tied after 6 minutes have elapsed, the teams will have a 3 minute rest and change ends.
- The winner will then be decided on a “sudden victory” stop clock overtime of no more than 6 minutes with the teams changing ends after 3 minutes. The game will be restarted by a center draw. The team scoring the first goal wins the game.
- Play will continue with “sudden victory” stop-clock overtime periods of 6 minutes with 3 minutes in between and change ends until a winning goal is scored.

Protests

A. Information

Misapplication and misinterpretation of the rules will be the only recognized protest.

Field conditions and concerns must be resolved prior to the contest.

B. Procedures:

1. Any coach lodging a protest must immediately notify the officials and scorekeeper of the protest.
2. The scorekeeper must indicate who is protesting, the time and nature of the protest in both scorebooks.
3. Finish playing the game.
4. The coach filing the protest will present the details of the protest in writing. The written description must include:
 - A. The rule in question and how it was misinterpreted.
 - B. The score at the time.
 - C. The time in the game.
 - D. Player information.
 - E. Any other relevant information
 - F. The protest must be signed by both officials and both coaches.
5. Notify the Section 2 Girls Lacrosse Chairperson (Liz Parry) that evening.
6. After the facts are gathered, the Section 2 Chairperson, Liz Parry will notify the Official Rules Interpreter, Cheryl Silverman, and the League Reps (Pete Melito and Denise Benton) whereupon a decision will be made.
7. The Section 2 Lacrosse Chairperson will then contact the opposing coach and the two officials involved in the protest.
8. The Coaches and Athletic Directors of the teams involved will be informed of the decision as soon as possible.

This decision is final and can not be appealed.

The Section 2 Lacrosse protest committee shall be comprised of the Section 2 Chairperson, League Reps and the official rules interpreter or, in the absence, a neutral official.

The Section 2 Lacrosse Chairperson and League Reps and Table official make up the Protest Committee for Sectional Final Games.

Sectional Coordinators from each region and the table official makes up the Protest Committee during Regionals.

Publicity

During Sectionals, the **winning coach** is responsible phoning game results to the local media. Please be certain to call ASAP.

During Sectionals, Regional and States, please email your scores to sports@nysphsaa.org. For questions on reporting results contact Joe Altieri @ 690-0771 or altieri@nysphsaa.org or Barb Sacci @ nysphsaa.org.

Please call game results to Liz Parry (H) 274-4614 or (C) 928-7006

- Post Star- 792-3131 x 3208 Fax-761-1255 Email: sports@poststar.com
- Schenectady Gazette- 395-3070 Fax-395-3072 Email: sports@dailygazette.com
- Times Union- 454-541 Fax-454-5819 Email: tusports@timesunion.com
- Troy Record- 270-1295 Fax-270-1202 Email: sports@troyrecord.com
- Saratogian- 584-4242 or 2101 Email: sports@saratogian.com
- Leader Herald (call early am) 725-8616
- WRGB 6- 381-4988
- WTEN 10- 436-077
- WNYT 13- 436-4791 Fax 862-0930
- Fox News- 862-0995
- Channel 9 News and Sports- 641-7388 Fax 641-7023

Advancement

- Class A, B, C Champions will advance to Regional play.
- All winning coaches MUST email their roster to www.nysphsaa.org web site when sectionals are complete.

Procedure for Submitting Rosters for NYSPHSAA Championship Programs:

1. Go to www.nysphsaa.org and click on "forms" on the left menu.
 2. Once you are in "forms", click on "roster reporting form"
 3. Choose you sport and complete the roster, then click "submit"
- Note: Before you click on "submit", print yourself out a copy for your file.

Procedure for Submitting Pictures for NYSPHSAA Championship Programs:

1. E-mail team photos to: pictures@nysphsaa.org

Coordinators/schools/coaches will receive a confirmation from the NYSPHSAA office that the picture was received OK. Pictures should be submitted immediately after Sectionals conclude. NOTE: Pictures will not appear in the championship program if they are not submitted in this manner.

For Questions on championship programs, contact NYSPHSAA Assistant Director, Joe Altieri @ 690-0771 or altieri@nysphsaa.org

Sportsmanship

“The NYSPHSAA requires Officials to enforce all Rules regarding unsportsmanlike conduct by coaches and players. There will be no tolerance for negative statements or actions between opposing players, especially trash-talking, taunting, or baiting of opponents. If such comments are heard, a penalty will be assessed immediately. We have been instructed not to issue warnings during the contest. It is strongly suggested that you remind your participants of this policy”

Spectator Sportsmanship

- **Coaches should remind their fans that NO noisemakers will be allowed, especially horns or whistles that can be mistaken for a horn or whistle on the field.**
- All spectators are expected to adhere to the Section 2 policy on Sportsmanship.
- Coaches should impress upon their players the need for respect of property at the school where they are playing. Teams should pick up after themselves when they are done playing.

Section I.

Section II Sportsmanship Policy

In order to promote the fundamentals of good sportsmanship, the member schools of Section 2 of the New York State Public High School Athletic Association have adopted the following policy:

- A. Each School shall educate its athletes, coaches, parents and student body as to the accepted standards of good sportsmanship as defined herein. See Section II of this regulation.
- B. Each school shall prominently display the Code of Behavior for Spectators outlined in Section III.
- C. Each school shall send a designated chaperone with teams playing at neutral or away site for sectional, regional, or state competition, in the sports of football, boys and girl’s basketball, and boys and girls soccer. This person, who shall be responsible for crowd control, shall report to the site chairperson upon arrival.
- D. In other sports, the coach and staff must assume some of the responsibility for control of his or her spectators.
- E. Each school shall provide adequate chaperone coverage at home contests.
- F. For boys and girls’ soccer, field hockey, and lacrosse, it is mandated that the players’ benches be placed on the opposite side of the field as the spectators, if site conditions permit. (Exception – stadium with fixed bleachers and a protective barrier.)
- G. Players and coaches who are disqualified from a contest for unsportsmanlike behavior are prohibited from playing or coaching in the next regularly scheduled contest. See Sections IV and V.
- H. Players or coaches who strike or otherwise physically assault an official will be subject to suspension for a greater period of time. See Section VI.
- I. Official’s organizations shall be made aware of this policy and their assistance solicited in its enforcement.
- J. This policy has been revised and updated in accordance with the newly adopted NYSPHSAA Sportsmanship Standard.

Section II Section 2 Sportsmanship Policy For Coaches

All coaches and staff must be made aware of the following sportsmanship policy. It should be included in any athletic department handbook or coach's handbook.

1. Greet and be courteous to opponent's coaches and players.
2. Know the rules of your sports and teach them to your team. Respect officials and their decisions. Demand that your athletes abide by an official's decision without emotional display.
3. Display concern for the physical well being of your opponent's players as well as your own.
4. Win with humility; lose with grace; do both with dignity.
5. Encourage your team to interact with the opponent. A pre-game or post-game handshake for every Section 2 contest is strongly recommended.
6. Offer your assistance, and that of your staff and players, to the opponent and officials.
7. Do not accept unruly behavior from your players, staff, or spectators. Set standards of conduct.
8. Maintain self-control at all times. Players and spectators tend to follow the coach's example.

Section III Section 2 Sportsmanship Policy For Athletes

Players at each level of competition shall be made aware of these sportsmanship guidelines. This policy should be incorporated in all student handbooks and codes of conduct for athletes.

1. Learn and understand the rules of your sport. Play hard, play to win, but play fairly within these rules.
2. Do not allow your temper to distract you from the fundamentals of good sportsmanship. Maintain self-control.
3. Respect your opponent. Never taunt. Congratulate him or her at game's end. Acknowledge good play.
4. Respect the integrity and judgment of officials. Never question the decision of an official.
5. Be an example for your school, teammates, and opponents.

Definitions

The following terms included in this regulation are defined and/or clarified:

1. **Unsportsmanship behavior** is an act of misconduct by a player or coach which violates the principles of Good sportsmanship. Fighting, responding physically to an altercation, use of profanity, throwing of a helmet, bat, and excessive taunting of an opponent are examples of this kind of behavior. It is imperative that officials be vigilant and consistent in disqualifying players and coaches for these abuses.

It is also implicit that athletes or coaches who exhibit such behavior but are not disqualified by an official or in a sport where no official is employed, such as golf or tennis, would receive the same penalty as an athlete or coach who was indeed ejected from a contest.

Unsportsmanship behavior does not include disqualification for a technicality such as, but not limited to, running out of lane in a track meet, unless such action was a deliberate attempt to impede an opponent. Ejection for failure to slide at home plate in a baseball game must be evaluated very carefully. This could indeed be an expression of unsportsmanship behavior or simply an act of misjudgment or ignorance on the part of a player.

2. **Next regularly scheduled contest:** This is the same as the next contest which originally was in the schedule. NO attempt should be made to insert a non-league contest into a sports schedule after a key player has been disqualified so that that player would not participate in a meaningless game. This totally violates the intent of this rule and is not permitted. The ejected player or coach must not participate in the next previously scheduled contest.

Section IV. Player Ejection Policy

Any player on a varsity, junior varsity, freshman, or modified team in Section II shall be suspended for the next **previously scheduled** contest if he/she is ejected from a contest for unsportsmanlike conduct including taunting by an official. The next contest is defined as the next contest in which the disqualified athlete is eligible to play, in that sport season. **Disqualification from one sports season will carry over to the next season of participation (as per state regulation).** A player who is disqualified from the final regular season game would sit out the first sectional contest, if applicable. A player who might be injured (for example, during a fight for which he was ejected) would be ineligible for the first contest for which he/she is medically cleared. Sectional, regional, or state tournament games are **not** exempt from this rule.

The school's athletic director, coach, and/or principal in accordance with the school's discipline code shall appropriately discipline a senior athlete disqualified from his/her last contest of participation within two weeks of the incident. The athletic director shall report in writing to the chairperson of the Section II Sportsmanship Committee as to what disciplinary procedures were followed.

Any member of a squad who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass or intimidate an official shall be expelled from the contest immediately and banned from further participation in all sports for a period of time to be determined by the Section not to exceed one year from the date of the offense.

Note: Member of the squad includes player, manager, scorekeeper, timer, or statistician.

If player is disqualified from a game, the coach of the player must fill out a disqualification form after the contest. Comments from each coach and the official should be solicited. Completed form should be given to athletic director of offending school.

Copies of these forms must be submitted to the **Section II Sportsmanship Chairperson** as soon as possible. The chairperson shall compile and distribute a summary of disqualification by sport and level seasonally and shall submit a copy to the NYSPHSAA office.

Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified player plays illegally in a contest, that would constitute the use of an ineligible player, and would be subject to the state regulations regarding same. Schools who repeatedly violate this policy are subject to further sanctions by the sportsmanship committee.

Section V. Coach Ejection Policy

Any coach or assistant coach of a Section II team at any level shall be suspended from coaching the next scheduled contest if he/she is ejected from a contest for unsportsmanlike behavior including taunting by an official. The contest is defined in the section on player ejection.

A coach who strikes, shoves, kicks, or makes other physical contact with the intent to annoy, harass, or intimidate another person (e.g. official, another coach, player, fan) shall be expelled immediately and banned from further participation or coaching in all sports for a period to be determined by the Section not to exceed 1 year.

Responsibility for Enforcement

The athletic director of the offending school is responsible for enforcement of this regulation. If a coach is disqualified from a game, the athletic director shall file a report with the Section II Sportsmanship Committee.

Enforcement of this rule is incumbent on the athletic directors and school administrators. If a disqualified person coaches illegally in a contest, that contest is subject to forfeiture pending decision of the Sportsmanship Committee.

SPECIAL NOTE: A DISQUALIFIED COACH MAY NOT BE PRESENT IN THE LOCKER ROOM, ON THE SIDELINES, IN THE STANDS OR SITE AREA BEFORE, DURING OR AFTER THE CONTEST.

Section VI

Physical Confrontation with Official

In no case shall a player or coach strike, bump, or otherwise physically intimidate an official, including before, during, and after a contest. A written report of any such incident must be sent, by the official or the official's representative, within forty-eight (48) hours, to the chairman of the Section 2 Sportsmanship Committee. The official shall also send a copy of this report to the director of athletics of the offending school.

The offending school shall file a written report with the Section 2 Sportsmanship Committee within forty-eight (48) hours of receipt of the official's notification.

The Sportsmanship Committee shall conduct a hearing as soon as possible with all parties, or representatives present. Decisions of the Sportsmanship Committee shall be final.

Each case will be reviewed separately and the following penalties may be assessed:

1. Multiple game suspension.
2. Season suspension.
3. Suspension from playing or coaching any sport for one calendar year.

The official would retain the right to initiate legal action against the offending player or coach.

Section VII

Appeal Procedure

If, upon consultation with the coach, the athletic director feels that the athlete or coach was ejected unfairly or that there were extenuating circumstances, then the principal of the offending school may initiate the appeal procedure. The disqualification report shall be sent to the Chairperson of the Sportsmanship Committee within forty-eight (48) hours of the incident involving the player or coach ejection from a contest. Telephone contact may initiate the appeal followed by the written report. Comments from the officials, the opposing coach, etc. shall be included on the disqualification report. Only appeals from the principal of the involved school will be heard.

A decision by the Sportsmanship Committee will be made within forty-eight (48) hours of the appeal if at all possible. The offending player or coach may continue to play or coach during the appeal process. Decision of the Sportsmanship Committee is final, subject to the rules of the N. Y. S. P. H. S. A. A.

The intent of the rule is to penalize acts of unsportsmanship. We, as educators, should not be looking for ways to circumvent the ideals of this rule. Therefore, appeals of disqualifications for unsportsmanship behavior will not be considered unless there are extreme extenuating circumstances. "The other kid punched, our kid first" shall **NOT** be considered as a basis for appeal.

**For further information on the Section 2 Sportsmanship Policy,
refer to the Section 2 Constitution – Rules & Regulations #10**

SECTION II DISQUALIFICATION REPORT

CHECK: _____ Player DQ _____ Coach DQ _____ Physical Contact

School: _____

Director of Athletics: _____

School Telephone: _____ Date: _____

Summary of Incident:

Sport: _____

Date of Contest: _____

Type of Contest and Level: (Check all that apply)

- | | |
|-------------------------|----------------------|
| _____ Boys | _____ Varsity |
| _____ Girls | _____ Junior Varsity |
| _____ Tournament | _____ Freshman |
| _____ Sectional Contest | _____ Modified |
| _____ Regional Contest | _____ Eighth Grade |
| _____ State Contest | _____ Seventh Grade |

Opponent: _____ Site: _____

Opposing Coach: _____ Phone: _____

Player(s) Disqualified: _____

Coach(es) Disqualified: _____

Contest Officials (and telephone numbers): _____

Brief Description of Incident: _____

Signed: _____

Title: _____

REPORT MUST BE COMPLETED FOR ALL DISQUALIFICATIONS AND SENT TO SPORTSMANSHIP COMMITTEE CHAIRPERSON. (Eileen Troy, 1705 County Rte. 28, Granville, NY 12832)



SECTION TWO

EXPENSE CLAIM

VOUCHER NO. _____
Date Paid _____
OFFICE USE ONLY

NEW YORK STATE PUBLIC HIGH SCHOOL ATHLETIC ASSOCIATION

Treasurer: Roger Seward (Sectional Expenses)
 Hammondtown Rd.
 Amsterdam, N. Y. 12010

Asst. Treasurer: Fred T. Gula (Regional Expenses)
 14 W. Hite Court
 Schenectady, N. Y. 12303

PAYMENT REQUESTED BY: _____ PRINT NAME _____
 PRINT ADDRESS: _____
 CITY: _____ ZIP _____

CHARGE TO: _____ ACCOUNT NO. _____ DATE: _____
 SPORTS COMMITTEE

LODGING _____	EQUIP/SUPPLIES _____	POSTAGE _____
DINING _____	A WARDS _____	TELEPHONE _____
TRAVEL _____	FACILITIES RENTAL _____	TEAM TRAVEL _____
CLERICAL _____	PERSONNEL _____	TEAM DINING _____
PRINTING _____	***OTHER _____	TEAM LODGING _____

TRAVEL FROM _____ TO _____ MILES _____ @ _____ per mile

EXPLANATION OF OTHER EXPENSE _____

 TOTAL AMOUNT CLAIMED _____

CONTESTS OFFICIALS ONLY:

EVENT: _____	REGULAR FEE _____
VS. _____	TRAVEL _____
AT _____	TOTAL _____
DATE _____	

THIS VOUCHER WILL NOT BE PAID UNLESS IT IS COMPLETE, DATED AND SIGNED.

SIGNATURE _____
 Claimant

CLAIMS FOR LODGING, DINING AND PURCHASES MUST BE COMPANIED BY RECEIPTS.

SIGNATURE _____
 Sport Coordinator - Site Chairperson

SECTION II SECTIONAL COMPETITION FINANCIAL REPORT

Sport: _____ Account Code: _____

Site: _____ Date: _____

Site Chairperson: _____

Contestants:

1 _____ vs. _____

2 _____ vs. _____

3 _____ vs. _____

RECEIPTS:

Number of Tickets Sold:

_____ Tickets @ \$ _____ : \$ _____

Other Receipts: (_____) \$ _____

Total Receipts: \$ _____

EXPENSES:

Site Chairperson \$ _____

Contest Officials \$ _____

Scorers, Timers, Judges \$ _____

Ticket Supervision \$ _____

Spectator Supervision \$ _____

Police \$ _____

Custodial Service \$ _____

Site Rental \$ _____

Other (_____) \$ _____

TOTAL EXPENSES \$ _____

NET PROFIT (LOSS) \$ _____

Signed: _____ Date: _____

COMPLETE PAGE TWO OF THIS REPORT. VOUCHERS MUST BE SUBMITTED FOR ALL EXPENSES AS A RESULT OF SECTIONAL ACTIVITY.

Rates of pay for sectional activities and completion of claim forms

- I. SECTIONAL EVENT PAY SCALE
- | | |
|--|-----------------|
| Sectional Game – No admission charge | \$20 per person |
| Sectional Game – Admission charge | \$25 per person |
| 2 Sectional Games – Admission charge | \$30 per person |
| Additional Charges (over 4.5 hrs.) | \$5 per person |
| Additional Charge for Ticket Control | \$5 |
| Additional Charge for Site Chairperson | \$10 |
- Any Contest (track, wrestling, etc.) over 4.5 hours will be paid at \$5 per hour for every hour over 4.5 hours.
- II. Police – All police shall be paid at the rate, which is established by the host school district for such service at regular school activities.
- III. Custodial – Custodial personnel shall be paid at the rate, which is currently in effect in the School district, which hosts the sectional activity. Sport coordinators should be certain that payments authorized for custodians, directly, do not represent double payment. In order to avoid this problem, the payments should be made to the school district; or, a letter from the school district to the treasurer should authorize direct payment to individuals.
- IV. Tickets – Section II has an adequate supply of tickets for all of its activities. If tickets are needed for an event such tickets are available. If a district wishes to donate tickets such donations will be gladly accepted. Purchase of tickets by a coordinator or site chairperson, for use at the sectional level **will not** be reimbursed.
- V. Officials – Officials shall be paid in accordance with the agreement between Section II and the respective official’s organizations.
- VI. Mileage - Coordinators may charge mileage for travel on official Section II business including state committee meetings. Mileage may not be claimed or travel to an Athletic Council meeting. Only game officials may be reimbursed for travel. Chaperones, ticket sales personnel, police, custodial and site chairpersons may not be reimbursed for travel.

Miscellaneous – For any services or supplies, which are purchased in connection with sectional activities, the claim voucher should be accompanied by a bill describing the service or supply and the purpose for which the expense was incurred.

When a sports coordinator appoints or designates a site chairperson, such coordinator must brief the chairperson on the importance of complete and accurate records. In order for a site chairperson to be reimbursed, the following duties must be completed:

1. Vouchers from officials must be completed and signed by the claimant and the site chairperson/coordinator.
2. Where admission is charged, and where supervisory, security or custodial fees are charged, vouchers for all personnel must be complete and signed by site chairperson, coordinator and claimant.
3. Where admission is charged, the financial report must be completed, both page one and page two.
4. Where admission is charged, the receipts should be converted to check and sent to the treasurer, certified return receipt requested. The Section will reimburse the expense of the cashier’s check. A site chairperson may not make cash payments from gate receipts. Payment for a cashier check may not be made from the gate receipts. Site chairpersons may file claim vouchers for reimbursement for the cost of a cashier check.

In an activity where the receipts must be deposited in the night depository, and where the site chairperson is fearful of the safety of the deposit, the site chairperson may authorize one hour extra payment for a police officer to accompany the deposit.

If any situation is not addressed above, please call the Section II Treasurer.

SECTION II FINANCIAL ACCOUNT NUMBERS:

Account# 32

Account # Regional 060

LACROSSE (G)

**PARENT RELEASE FORM
EMERGENCY MEDICAL CARE**

Your son/daughter has qualified to participate in a NYSPHSAA Championship. In order to ensure he/she receives the proper medical care as needed you must provide the health information below. By signing this form you are authorizing the school's coach or administrator, or tournament official to act on your behalf in authorizing emergency medical, dental, surgical care and hospitalization for your son/daughter in your absence.

Thank you for your cooperation.

(Athlete Name) (Birthdate)

(Address) (Phone)

(Parent/Guardian Name) (Address) (Home&Business phone)

(Athlete's School) (Principal) (School phone)

(Who to contact in case of emergency, other than parent/guardian) (Phone)

(Family Physician) (Phone number)

(Allergies or special conditions)

I have read and understand the above parent release form. I do hereby authorize the care referenced above for my child; and I do further release the NYSPHSAA and its agents from any claim whatsoever on account of care authorized pursuant to this emergency medical care release form.

(Parent/Guardian Signature) (Date)

Code of Conduct

For Regional & Championship Competitions



Responsibilities and Guidelines for Athletes and Coaches Participating in Regional and Championship Contests

An athlete will not be allowed to participate without this form completed!

Introduction

Any New York State Championship must achieve a standard of Excellence which places it beyond criticism either from an organizational or educational point of view. In essence, each championship represents all of New York scholastic sports and if, for any reason, something disrupts a championship, then the impact of such disruption will be felt by the NYSFHSAA, Inc. and its member schools. What appears at present to pose the greatest threat is the misbehavior of athletes or the lack of supervision responsibilities by coaches while attending such championships.

Code of Conduct for Athletes

1. Use of alcoholic beverages, tobacco products and other drugs (unless prescribed by a physician) will not be tolerated.
2. All curfews and bed checks will be adhered to as set up by the supervisor or coach in charge.
3. Athletes are responsible for their conduct in regard to public property such as: hotel rooms, transporting vehicles, field and courts, locker rooms, etc. Athletes or the school that they represent will be held financially responsible for any damage that they incur.
4. Hotel rooms will be inspected by the supervisor and the occupants of each room prior to the occupying of each room and again before check-out.
5. Athletes must use transportation authorized by their section and school to and from the event.
6. There will be no gambling of any kind.

General Guidelines

1. Athletes should stay in groups when traveling or sightseeing. DO NOT TRAVEL ALONE or leave the group.
2. Athletes should make sure the supervisor/coach knows where they are, who is with them, and when they will return when leaving the general area of the contest.
3. Dress for all trips should be neat, clean and socially acceptable. Athletes are representing their Section as well as their own school district. All actions reflect on these institutions.

Violation - Penalties

If an athlete violates an established rule, the coach or supervisor in charge has the responsibility of disciplining the athlete using the following guidelines:

1. If the violation is prior to the contest or event, the athlete will not be allowed to compete in the contest or further contests. The Section and home school will be notified and a recommendation from the Section for disciplinary action will be given.
2. If the violation is after the contest or event, the home school will be notified and a recommendation from the Section for disciplinary action will be given.
3. If a situation becomes intolerable, the parents and school will be notified immediately and arrangements will be made to transport the athlete home, at Section/school expense, and in the custody of a Section/school representative. If proper action is not taken by the home school, sanctions may be imposed by the Section and/or State Association against the athlete or school district.

I have read and understand the Code of Conduct.

Athlete Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Coaches/Supervisors Responsibilities

1. Enforce Code of Conduct for athletes. Discipline violators on the spot. Report problems to supervisors and send written reports to the Section and home school district.
2. Set curfews and bed checks and implement them.
3. Be responsible for athletes from departure point of trip until trip is completed and ensure that all athletes have transportation to their home.
4. Conduct room checks and inspection of hotel room with occupants of each room prior to the night's stay, and check/inspect each hotel room after the night's stay. Report any damage, which will be the responsibility of the occupants of the room.
5. Submit Hotel Report form to hotel.
6. Make sure all parent signature slips are in and emergency information is complete.
7. Notify proper authorities in cases of serious injury to athletes.
8. Know where athletes are at all times.
9. Abstain from the use of alcohol and controlled substances (unless prescribed by a physician). If violated the protocol/possible penalty is: 1) the school and Section will be notified; 2) documentation of the incident will occur; and 3) a recommendation from the Section for disciplinary action will be given.
10. Abstain from gambling of any kind.

I understand my responsibilities to my athlete(s) and expectations of my behavior.

Coach/Supervisor Signature _____ Date _____

CONSENT FOR USE OF PHOTOGRAPHY FOR PUBLICITY OR ADVERTISING PURPOSES

I do hereby consent to the use of my photographs in association with any production, media, or news events for the New York State Public High School Athletic Association.

I understand that the New York State Public High School Athletic Association may use my photographs or stories in publications, press materials, web sites, and print and television advertisements promoting the New York State Public High School Athletic Association, its philosophies, and programs.

I hereby irrevocably consent to and authorize the use and reproduction by you, or anyone authorized by the New York State Public High School Athletic Association, of any and all photographs which you have taken during this sport season of me, negative or positive, for any purpose whatsoever, without compensation to me. All negatives and positives, together with prints shall constitute the property of the NYSFHSAA, solely and completely.

I hereby consent to the use of my photograph(s). (sign only if 'yes')

Athlete Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

TRANSPORTATION MANIFEST

To be completed by coaches taking teams to Regionals and/or States for individual sports:
Complete in triplicate, and submit prior to travel date, as follows:

- 1) *Assistant Treasurer (FAX – 356-3823)*
- 2) **Brown Coach, Attn: Judy Russell (FAX – 843-3600)**
- 3) **Keep to show driver when boarding bus.**

Please read carefully pages 44, 45 & 46 of the Directory prior to completion.

LACROSSE (B) or (G)

SCHOOL DISTRICT

TRAVEL DATE _____ DATE and TIME of CONTEST _____

DESTINATION

*** Maximum number of participants and related personnel mandated by Section 2 is 32.

	<u>NAME</u>	<u>FUNCTION</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
23.	_____	_____
24.	_____	_____
25.	_____	_____
26.	_____	_____
27.	_____	_____
28.	_____	_____

- 29. _____
- 30. _____
- 31. _____
- 32. _____

***** BROWN COACH (DRIVER OR OTHERWISE) DOES NOT HAVE THE AUTHORITY TO EXCEED THE MAXIMUM NUMBER ALLOWED PARTICIPANTS & RELATED PERSONNEL AS MANDATED BY SECTION 2.**

Signatures

SUPERINTENDENT AND/OR HIGH SCHOOL PRINCIPAL
ATHLETIC DIRECTOR
COACH